

AGENDA

General Overview & Scrutiny Committee

Date: **Tuesday 1 October 2013**

Time: **3.30 pm**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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Agenda for the Meeting of the General Overview & Scrutiny Committee

Membership

Chairman **Councillor A Seldon**
Vice-Chairman **Councillor EPJ Harvey**

Councillor EMK Chave
Councillor BA Durkin
Councillor DW Greenow
Councillor JW Hope MBE
Councillor RC Hunt
Councillor TM James
Councillor Brig P Jones CBE
Councillor RL Mayo
Councillor R Preece
Councillor GR Swinford
Councillor DB Wilcox

Co-optees* (*education items only)

Mr P Burbidge
Vacancy
Mr T Plumer
Mr P Sell

Roman Catholic Church
Secondary School Governor
Primary School Parent Governors
Church of England

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
4. MINUTES To approve and sign the minutes of the meeting held on 3 September 2013.	9 - 20
5. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY To consider suggestions from members of the public on issues the Committee could scrutinise in the future. <i>(There will be no discussion of the issue at the time when the matter is raised. Consideration will be given to whether it should form part of the Committee's work programme when compared with other competing priorities.)</i>	
6. QUESTIONS FROM THE PUBLIC To note questions received from the public and the items to which they relate. <i>(Questions are welcomed for consideration at a Scrutiny Committee meeting so long as the question is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it no later than two working days before the meeting to the officer named on the cover of this agenda).</i>	
7. WASTE CONTRACT To receive an update on the Waste Contract prior to consideration by Cabinet on 4 October 2013.	To Follow
8. COMMITTEE WORK PROGRAMME To consider the Committee's work programme.	21 - 34
9. DATE OF NEXT MEETING Please note that the meeting scheduled for 7 October 2013 has been cancelled, the next scheduled meeting is Monday, 11 November 2013 at 10.00am .	

PUBLIC INFORMATION

Public Involvement at Scrutiny Committee Meetings

You can contact Councillors and Officers at any time about Scrutiny Committee matters and issues which you would like the Scrutiny Committee to investigate.

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At the meeting the Chairman will ask the members of the public present if they have any issues which they would like the Scrutiny Committee to investigate, however, there will be no discussion of the issue at the time when the matter is raised. Councillors will research the issue and consider whether it should form part of the Committee's work programme when compared with other competing priorities.

2. Questions from Members of the Public for Consideration at Scrutiny Committee Meetings and Participation at Meetings

You can submit a question for consideration at a Scrutiny Committee meeting so long as the question you are asking is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it **no later than two working days before the meeting** to the Committee Officer. This will help to ensure that an answer can be provided at the meeting. Contact details for the Committee Officer can be found on the front page of this agenda.

Generally, members of the public will also be able to contribute to the discussion at the meeting. This will be at the Chairman's discretion.

(Please note that the Scrutiny Committee is not able to discuss questions relating to personal or confidential issues.)

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- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
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HEREFORDSHIRE COUNCIL

MINUTES of the meeting of General Overview & Scrutiny Committee held at The Council Chamber, Brockington, 35 Hafod Road, Hereford on Tuesday 3 September 2013 at 5.00 pm

Present: Councillor A Seldon (Chairman)
Councillor EPJ Harvey (Vice-Chairman)

Councillors: EMK Chave, BA Durkin, DW Greenow, JW Hope MBE, Brig P Jones CBE, RL Mayo, R Preece, P Rone and GR Swinford

In attendance: Councillors WLS Bowen, H Bramer (Cabinet Member Major Contracts), J Hardwick, AW Johnson, MD Lloyd-Hayes, FM Norman and AJW Powers

Officers: B Baugh (Democratic Services Officer), G Dean (Scrutiny Officer), G Hughes (Director for Environment, Communities and Corporate), W Norman (Solicitor to the Council), D Powell (Chief Officer Finance and Commercial), J Rushgrove (Accountant - Capital and VAT Services), A Tector (Head of Special Projects), K Vigus (Waste Disposal Team Leader), and R Wood (Head of Environment and Waste Services).

21. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors TM James and DB Wilcox. Apologies for absence had also been received from Mr P Sell.

22. NAMED SUBSTITUTES (IF ANY)

Councillor P Rone substituted for Councillor DB Wilcox.

23. DECLARATIONS OF INTEREST

No declarations of interest were made.

24. MINUTES

The minutes of the last meeting were received.

RESOLVED: That the minutes of the meeting held on 16 July 2013 be approved as a correct record and be signed by the Chairman.

25. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY

It was reported that Mrs E Morawiecka had submitted two further questions about questions originally asked at the 4 July 2012 meeting of the Overview and Scrutiny Committee, principally relating to Destination Hereford. Responses to the questions had been provided by the Head of Transportation and Access and were circulated at the meeting; see the document appended to these minutes. The Committee was advised that Mrs Morawiecka had suggested that Destination Hereford should feature as part of the work programme.

The Chairman invited suggestions from members of the public in attendance at the meeting. Mrs Morawiecka made a number of comments, including:

- at the 18 June 2013 meeting of the Committee, the Monitoring Officer had agreed to provide a report on Hereford Futures, specifically in relation to queries she had raised about possible inaccuracies and inconsistencies in public information in relation to the company;
- concern was expressed about the period of time that had elapsed since she had first raised the issues and the fact that she had not had a response from the Monitoring Officer or the Chief Executive in recent months;
- it was claimed that the Committee had been misled about certain information relating to Hereford Futures;
- the matter should come back to the Committee and to the Audit and Governance Committee; and
- the issues should be viewed in the wider context of other contracts and joint ventures the Council was involved with which may involve liabilities, such as pensions, even though the Council might not be receiving sets of accounts.

The Chairman said that the matters raised would be queried with the relevant officers.

26. QUESTIONS FROM THE PUBLIC

No questions had been received in relation to items on the agenda for this meeting.

27. WASTE MANAGEMENT CONTRACT

The Director for Environment, Communities and Corporate introduced the report, with the following comments: it had been anticipated that a detailed report on the options in terms of delivering an Energy from Waste (EfW) facility would have been presented to the Cabinets of Herefordshire Council and Worcestershire County Council during September 2013; this timetable had subsequently slipped, with the Cabinets now due to meet on 4 October 2013; and there might be an opportunity for Committee Members to look at the detailed Cabinet report once published.

The Head of Special Projects provided an overview of the current position, the principal points included:

1. Cabinet, on 13 December 2012, had agreed to find alternative methods of finance for the EfW plant proposal.
2. Herefordshire and Worcestershire were in the process of negotiating with Mercia Waste Management (MWM) and the Cabinet report would be brought forward with a number of options.
3. The councils were in conversation with central government, particularly DEFRA, and clarifications had been sought on a number of issues.
4. There was more work to be done in response to DEFRA and there was sensitivity analysis being undertaken on the options on behalf of the two partner authorities. Additionally, Herefordshire Council had engaged KPMG to provide independent advice on value for money of the options for Herefordshire alone.
5. Referring to an example in Wakefield, it was commented that the timescale for the delivery of this project was not unusual.

6. It was reported that MWM had been granted planning permission for an EfW facility at Hartlebury in 2012. Following this, MWM had undertaken competitive tendering to secure an engineering, procurement and construction (EPC) contract for the plant and had identified a preferred contractor. In parallel, the councils were in negotiation with MWM on the terms of the variation to the Integrated Waste Management Contract.
7. Going forward, work would be finalised on the options with due diligence undertaken by financial, legal and technical advisors. The options would be presented to Cabinet with an assessment of the ability to meet the parameters identified in the 13 December 2012 report.
8. It was intended that the Cabinet report would be available during the week commencing 23 September 2013. On 4 October 2013, a joint presentation would be made in Worcester to both Cabinets, with the opportunity for Cabinet Members to question the advisors; this session would be open to the public but would not include public participation. Herefordshire Council's Cabinet would return to Hereford, with each authority making its own decision independently and concurrently during that afternoon; the KPMG report would inform Herefordshire's deliberations.
9. Subject to approval of the variation by the Cabinet, it was anticipated that financial close would be at the end of the calendar year.

The Head of Special Projects advised that work was still being undertaken on the figures associated with the options but he did report that the termination of the contract would result in the loss of PFI credits worth £1.4 million per annum to Herefordshire Council. In terms of the remaining life of the contract, there could be a potential loss of £55 million to the two authorities. Additionally, the contractual position on termination would require the capital balances of MWM to be paid off. The Cabinet report would provide detailed consideration of the financial implications. In response to a question from the Chairman, the Head of Special Projects advised that there were contractor, council and no fault clauses within the contract.

The Chairman invited representatives of the Herefordshire and Worcestershire Action Group (HWAG) to give a presentation to the Committee; the speakers were Jane Green, Louise Brookes, Paul Mitchell, Peter Townley, and Rob Wilden. Some of the issues raised are summarised below.

- a. Consideration should be given to higher levels of recycling, including food waste collections.
- b. Concerns were expressed about the viability and affordability of the EfW plant, especially given the financial constraints for the councils. It was difficult to assess value for money and to compare alternatives without the costs being made public. Nevertheless, information from other schemes, government and industry sources indicated that there were cheaper solutions that were also better for the environment.
- c. The waste market had developed in recent years and could provide a wide range of solutions, including recycling and incineration.
- d. Reference was made to a report from the Local Government Association, *Wealth from Waste* (June 2013), which advised local authorities to consider waste as a valuable commodity and stated that 'Every other method of waste disposal creates a net cost, whilst dry recycling, after collection costs, can offer a net income because the product has a market value'.

- e. HWAG estimated the costs per tonne associated with the EfW to be around £130, whereas recycling could generate income.
- f. The longer term risks and liabilities associated with the EfW were questioned.
- g. Current reuse and recycling was around 40%, whereas Wales and Scotland had targets of 70%.
- h. The EfW scheme was based on 68% organic waste and this could be treated at a third of the cost of burning it.
- i. Waste treatment costs could be cheaper when tendered out on the open waste market.
- j. The councils should investigate mechanisms to review the PFI contract, particularly given that it was due to finish in 2023.
- k. The councils were currently paying expensive recycling and composting supplements and it was questioned whether the loss of PFI credits was a significant issue given the potential savings that could be made.
- l. A study by Wychavon District Council found that some of the highest recycling councils had some of the cheapest costs, as those councils were paid for their recycling.
- m. Anaerobic digestion was estimated to cost around £40 per tonne and there was capacity available.
- n. Contamination at the Hartlebury site could add to construction costs.
- o. Carbon emissions from the EfW could have financial implications under any future carbon taxes.
- p. It was felt that decisions had not been based on value for money and insufficient consideration had been given to the alternatives, with no grading of the options against the waste hierarchy.
- q. Attention was drawn to the principles of the Joint Municipal Waste Management Strategy. It was noted that the household recycling rate had increased from around 25% to 40% since 2005.
- r. HWAG estimated future residual waste as being less than 200,000 tonnes per annum and the separation of organic waste could remove up to 90,000 tonnes from the residual waste stream. Additionally, commercial and industrial waste was going down, with recycling rates going up, and exports of EfW waste increasing.
- s. HWAG provided projections of increasing Unitary Payment, cumulative costs, and costs per tonne.
- t. Herefordshire received no income from recycling, whereas other authorities were getting costs back.
- u. Although there was no minimum tonnage with the current contract, the baseline payment was banded, with less waste resulting in higher costs per tonne.

- v. An example was provided of the options scoring criteria used by Entec, supported by analyses of costs, and it was questioned why the two authorities had not used a similar approach.
- w. The EfW would generate hazardous waste and increase carbon emissions, with the net Global Warming Potential CO2 equivalent of 126,000 tonnes per year.
- x. Attention was drawn to a statement in the *Government Review of Waste Policy in England 2011* that 'We are aiming to get the most energy out of the residual waste, rather than to get the most waste into energy recovery'.
- y. The suitability of the ERM report, *Residual Options Appraisal July 2009*, to reach conclusions was questioned as the report itself stated that 'These options are not intended to be prescriptive, and are not directly related to any site specific proposal. The purpose of this report therefore is not to identify 'the best option' ...'. Additionally, the appraisal assessed each of the options against fourteen criteria which were not weighted; cost was one category and it was not felt that all relevant costs and benefits had been considered.
- z. Jesse Norman MP had commented that, as an early contract, the PFI was likely to be a costly one.
- aa. Referring to the briefing note provided in the supplement to the agenda, it was commented that a graph showing Herefordshire Waste Performance 1999 to 2013 was misleading.
- bb. It was commented that the heat generated by the EfW plant could not be used given its location and questions remained about how the electricity would be used.
- cc. Copies of the presentation and supporting materials had been prepared for Committee Members and would be distributed after the meeting.

The Chairman thanked the representatives of HWAG for their presentation and anticipated that some of the points would be picked up by the KPMG report or in subsequent discussions.

In response to a question from the Vice-Chairman about matters that HWAG would wish to see covered or clarified in the Cabinet report, it was commented that the authorities had not looked at all the options available, consequently it was questioned how value for money could be determined. Concerns were also expressed about inflexibility, particularly given the revolution that was occurring in waste processing, and about the risks associated with changing legislation, including the implications of the Waste Framework Directive.

The Chairman invited Dr. David Slater to address the Committee. Dr. Slater made a number of comments, including:

- i. Dr. Slater's background was as a chemical engineer and he had held positions as Chief Inspector of Her Majesty's Inspectorate of Pollution and Director of Environmental Protection at the Environment Agency. He was currently associated with Sustainable Energy Enterprises Ltd. A presentation had been prepared but Dr. Slater decided to highlight key points instead.
- ii. He said that the Council needed sympathy because of the nature of the contract, the difficult economic climate and the major challenges it faced. He commented that it was easy to adopt a negative mind-set and perceive waste as a problem but

he urged the authority to consider other options and the concept of 'wealth from waste'.

- iii. Sustainable Energy Enterprises Ltd proposed to build a biomass plant at the Rotherwas Enterprise Zone (EZ). He emphasised that this was a commercial proposition with technology supplier options and offers of funding.
- iv. Incinerators were considered to be out of date and not the best available technology, they were expensive to run and there was already over capacity. Recycling was to be encouraged but it was not a long-term solution for all waste streams. Anaerobic digestion and composting also had advantages but something had to be done with the digested end product. The EZ proposal would use pyrolysis and gasification technology to produce electricity for the grid and provide district heating.
- v. It was suggested that the authority should view waste as a valuable resource and, as such, should consider the best ways to use it for the benefit of taxpayers.

In response to questions from Members of the Committee, Dr. Slater advised that:

- Copies of the presentation would be made available.
- The current proposal was to take biomass from the area within 30 miles of Rotherwas but it was a modular plan that could be extended. He anticipated that it would take around two years to become operational.
- The proposal would not cost the Council anything; a gate fee for the waste would be applied, as was currently the case for landfill.
- It was explained that incinerators produced a wide range of pollutants, as high temperatures were generated very quickly but there was also rapid cooling, whereas controlled pyrolysis produced less emissions.

Councillors in attendance made a number of points, including:

1. Comments about 'wealth from waste' were welcomed and this concept should be explored further.
2. With reference to the statement in the report that 'At this stage because the full costings of the options to be presented to the two Cabinets has not been completed it is not yet possible to provide definitive view of the financial implications.', it was commented that the absence of details would make it difficult for the authority to make an informed choice. It was also commented that there were alternatives that needed to be assessed, including Dr. Slater's proposal.
3. It was noted that the Council was new in 1998 and it was commented that mistakes might have been made with some early PFI contracts.
4. It was suggested that, given the scale of the project and the associated costs, Full Council should be given an opportunity to debate the options.
5. The authority should be aiming for a zero waste policy but at the same time should recognise that some waste had considerable value, which the County was not currently benefitting from.
6. Flexibility within the existing contract was questioned. Reference made to a proposal to set up an anaerobic digestion facility in Leominster to take food waste,

where advice had been received that this would not be possible due to the terms of the contract.

In response to point 4., the Chairman said that an all Members' seminar could be arranged on the subject or a further meeting of this Committee held prior to Cabinet to make further recommendations.

In response to point 6., the Head of Special Projects said that he was not aware of the details of the example quoted but he did comment that the EnviroAbility project in Ross-on-Wye had been accommodated with the full knowledge and agreement of the contractors. The Chairman suggested that the Head of Special Projects meet with the Councillor after the meeting. He felt that there should be flexibility within both the waste collection and waste disposal contracts.

In response to questions from Committee Members:

- a. The Head of Special Projects clarified that paragraph 8.1 of the briefing note should refer to current performance being around 60% landfilled and 40% recycled.
- b. The Chairman advised that the Waste Management Contract was a Cabinet decision under the Council's Constitution and the Committee could not insist that it went to Full Council, although this would be a preferable route for a number of Members; it was noted that any changes to the budget would be a matter for Full Council.
- c. The Cabinet Member Major Contracts said that he was still awaiting various pieces of information and he had been advised that the details would be made available for the Cabinet meeting on 4 October 2013. The Chairman added that the Cabinet agenda would need to be published by 27 September 2013 and he was concerned that Cabinet should have enough time to consider all of the information.
- d. The Head of Special Projects outlined the position with anaerobic digestion in the original contract.
- e. The Chairman expressed concern about inflexibility to alter arrangements as time went forward and felt that it would be unacceptable for there to be penalties for not producing enough waste to fuel the EfW.
- f. The Head of Special Projects clarified that the contract was signed in 1998, for a 25-year term ending in December 2023. There was the potential to extend this by another 5 years but, at this stage, there was no proposal to turn it into a 30-year term.

The Vice-Chairman noted that it would be expensive to terminate the contract now and re-contract but there would also be 'balloon payment' costs if the contract continued to 2023. Therefore, it was questioned how the Executive was judging the merits of the potential penalty costs. The Head of Special Projects advised that the Cabinet report would need to identify some clear options about how matters would be dealt with up to and beyond 2023. In response to other questions from the Vice-Chairman, the Head of Special Projects advised that:

- i. Although the headline figure had always been recycling, the Waste Strategy also emphasised waste minimisation and the authorities had been successful at minimising waste in comparison to the rest of the West Midlands. He added that the free collection of garden waste by other authorities could artificially distort

recycling figures, therefore tonnage differences and waste minimisation were also important measures of effectiveness.

- ii. The waste was owned by MWM once it was received at their premises.
- iii. Currently, Herefordshire Council did not receive anything through the net excess profit share scheme, as this had been constructed to commence once there was an EfW plant. It was commented that an interim arrangement was currently under discussion.
- iv. The energy from the EfW plant would go into the grid, via a sub-station, and would result in an income stream. If the power exceeded what was in the financial model, the authorities would get a share of the net excess profits.
- v. MWM and its sub-contractors would build the EfW plant on land leased from Worcestershire and the plant would go back to the authorities upon termination.
- vi. Issues around water supply for the EfW had been covered in the planning application and subsequent Planning Inquiry.
- vii. KPMG would provide an assessment of the options available to Herefordshire. It was noted that the KPMG team were specialists with experience in the waste sector.

Points made by Members of the Committee and Councillors in attendance included:

- Concerns were expressed about the financial implications of carbon tax and the possibility that the incineration of certain types of waste might not be permitted in the near future.
- It was felt that an assurance was needed about how lessons learned from PFI contracts were going to be applied in the future.
- It was commented that there was an urgent need for the full modelling of a wider range of options, including an analysis of the financial implications of terminating the contract and the potential benefits of alternative solutions.
- An assurance was sought that full consideration would be given to all the options before any reports were presented to, and decisions made by, Cabinet.
- It was felt that a further meeting was needed in order to receive explanations of contract permutations and possibilities and a proper evaluation of the alternatives.
- It was commented that the biomass plant proposal was a potential 'gift horse for Herefordshire', with the possibility of generating 13 Mw electricity and heat for Rotherwas with comparatively low transport costs; with the use of the railway line, waste could also be imported.
- It was suggested that this was an important decision and should be debated and made by all Councillors, not just the Cabinet.

The Committee discussed and agreed the recommendations detailed in the resolution below.

Further points made included: the Head of Special Projects clarified that MWM was an independent company, of which FCC was a shareholder; a Committee Member commented on the need to simplify contracts to ensure that they were monitored and

controlled; and a Committee Member requested that Dr. Slater's presentation be circulated to all Councillors.

The Chairman thanked the representatives of HWAG, Dr. Slater, and Members for their interesting contributions.

RESOLVED: That

1. To enable Committee Members to explore the full implications of the report before it is considered by Cabinet, a meeting be convened during the week of the Cabinet meeting, to be open to all Members of the Council.
2. The authority should not perceive waste as a problem but should see it as an asset and should seek to maximise the return from that asset, rather than disposing of it in landfill.
3. The KPMG report on value for money for Herefordshire needs to be made available as soon as possible and Cabinet must have sufficient time to consider the implications.
4. The alternative disposal of the County's green and biodegradable waste, both currently produced and future potential, be considered alongside the flexibility of the current contract to allow alternative handling of this waste stream should other schemes allow.
5. The Cabinet report includes information on projected waste production, informed by housing growth and future recycling rates.
6. The Cabinet report contains clear comment on the benefits and disadvantages relating to the coordination of the re-contracting of waste collection and waste disposal contracts.
7. The Cabinet report explains the relationships between the various companies involved.
8. Assurance be sought from Cabinet that all the evidence that has been presented to the Committee, including possible alternative solutions, is given full and proper consideration as part of the process leading to the Cabinet report.
9. The Cabinet report clearly identifies the potential termination costs of the contract under different scenarios; including 'no fault', 'council fault' and 'contractor fault'.
10. The Cabinet report addresses the matters recorded in the Cabinet minutes of 13 December 2012, particularly that 'In response to a question by the Chairman of the General Overview and Scrutiny Committee with regards to the breakdown of scores and ranking as outlined on page 43 of the report, Cabinet was advised that these would be provided when Cabinet comes to make its final decision' (minute 53, To Consider Future Options for Waste Contract, refers).

28. COMMITTEE WORK PROGRAMME

The Chairman noted the need to populate the work programme and suggested the following:

- A short-term Task and Finish Group on the Cultural Services review, to include museums and libraries.
- A longer-term Task and Finish Group on the future of Planning Services; it was noted that restructuring of the service was currently being consulted upon.
- There was work to be finalised on Frameworki and Agresso, with more research to be undertaken on the role of Hoople.

A Committee Member suggested that the Committee consider new organisational priorities.

In response to a question, the Chairman advised that the dedicated Scrutiny Officer role had been retained but Governance Services had made reductions in the numbers of Democratic Services Officers, therefore the frequency of meetings might not be sustainable going forward and the Committee needed to be focused. It was noted that General Overview and Scrutiny Committee meetings would become bi-monthly, alternating with the Health and Social Care Overview and Scrutiny Committee.

The Vice-Chairman reported that a draft scoping statement had been prepared, and would be circulated shortly, for the Task and Finish Group on the Digital Strategy; this would include consideration of technology solutions to offset the impacts of cuts to services and to enable people to access the Council in new ways. Expressions of interest in serving on the group were sought from Members.

The Vice-Chairman also reported that the Assistant Director Economic, Environment and Cultural Services was preparing a timetable for the next phase of work in relation to the Task and Finish Group on the Community Infrastructure Levy.

A Committee Member suggested that consideration be given to the governance and management of joint ventures and partnership arrangements, particularly given earlier comments about Hereford Futures and recent issues with the Marches LEP.

The Committee also discussed whether work should be undertaken in respect of public conveniences but, on balance, it was concluded that enough had been added to the work programme.

The Chairman reminded Committee Members that a scrutiny training event was to be held on Monday 16 September 2013.

The meeting ended at 7.00 pm

CHAIRMAN

QUESTIONS FROM THE PUBLIC

Agenda item 6 invited the public to submit questions for consideration at the meeting. The following questions have been received and responses provided by officers.

Further to questions asked at the July 2012 Overview and Scrutiny Meeting, the following questions have been received from Mrs E Morawiecka

Answers provided by Steve Burgess, Head of Transportation and Access

Question 1: In my first question I refer to the fact that the Destination Hereford bid clearly states that "Political engagement will be delivered through weekly briefings to the Cabinet Member for Highways and Transportation and briefings to the Council's Environment Scrutiny Committee". I highlighted this matter back in September 2011 and repeated it in July 2012. Could you please advise me as to when these briefings have taken place for the members of the GOSC please?

Answer 1: *The Destination Hereford programme has progressed with political engagement throughout. The programme covers a range of schemes and initiatives including contribution to the Connect 2 cycle scheme to Rotherwas and each of these has provided different opportunities to engage with members and the wider public.*

Question 2: I ask because I note that the money for cycling is no longer being spent on Broad Street as per the Destination Hereford plan and I wondered how this money is now scheduled to be spent and who has agreed any changes to this plan and how this was agreed with central government?

Answer 2: *The decision to stop development on the Broad Street followed consultation with local stakeholders which raised concerns about the scale of investment in a public realm scheme which would have limited transport benefits for the wider community. The decision to revise the programme and focus on cycle network development and sustainable transport improvements across Hereford was agreed by the Cabinet Member and discussed directly with the Department for Transport.*

MEETING:	GENERAL OVERVIEW AND SCRUTINY COMMITTEE
DATE:	1 OCTOBER 2013
TITLE OF REPORT:	COMMITTEE WORK PROGRAMME
REPORT BY:	HEAD OF GOVERNANCE & MONITORING OFFICER

1. Classification

Open.

2. Key Decision

This is not a key decision.

3. Wards Affected

County-wide.

4. Purpose

To consider the Committee's work programme.

5. Recommendation

THAT the work programme be noted, subject to any comments the Committee wishes to make.

6. Key Points Summary

- 6.1 The Committee is asked to note its work programme and to note progress on current work.
- 6.2 Should Committee Members become aware of issues please discuss the matter with the Chairman, Vice-Chairman and the Scrutiny Officer.

7. Alternative Options

- 7.1 It is for the Committee to determine its work programme as it sees fit to reflect the priorities facing Herefordshire. The Committee needs to be selective and ensure that the work programme is focused, realistic and deliverable within the existing resources available.

8. Reasons for Recommendations

- 8.1 The Committee needs to develop a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

9. Introduction and Background

- 9.1 An outline work programme is appended for this meeting. This is because the programme is under continuous review.

10. Key Considerations

- 10.1 The work programme needs to focus on the key issues of concern and be manageable allowing for urgent items or matters that have been called-in.

11. Community Impact

- 11.1 The topics selected for scrutiny should have regard to what matters to residents.

12. Equality and Human Rights

- 12.1 The topics selected need to have regard for equality and human rights issues.

13. Financial Implications

- 13.1 The cost of the work of the Scrutiny Committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

14. Legal Implications

- 14.1 The Council is required to deliver an Overview and Scrutiny function.

15. Risk Management

- 15.1 There is a reputational risk to the Council if the Overview and Scrutiny function does not operate effectively. The arrangements for the development of the work programme should help mitigate this risk.

16. Consultees

- 16.1 The Chairman and Vice-Chairman meet on a regular basis to consider the programme.

17. Appendices

- 17.1 Appendix A: Draft Work Programme
Appendix B: Executive Rolling Programme (as at the time of going to print).

18. Background Papers

- 18.1 None identified.

GENERAL OVERVIEW AND SCRUTINY COMMITTEE

ITEMS IDENTIFIED FOR INCLUSION IN THE WORK PROGRAMME

DRAFT WORK PROGRAMME

Tuesday 1 October 2013 at 3.30pm	
Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet.
Monday 11 November 2013 at 10.00am	
Contract Management	To examine the arrangements in place by Herefordshire Council for managing contracts. This shall include contracts with third parties.
Task & Finish - Income & Charging - Projected additional Income	O&SC 19 March 2012 added to the T&F Report that a report be made in Oct 2013 setting out how much of the projected additional income had been achieved and reviewing the intended and unintended consequences of new/additional charges.
Monday 9 December 2013 at 10.00am	
Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.
School Examination Performance	To consider the examination performance in Herefordshire Schools.
Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.
Monday 6 January 2014 at 10.00am	
Monday 10 February 2013 at 10.00am	
Budget	

The following issues have been identified for consideration but not scheduled:

Performance Report on Hoople
Document control and information including the website;
Financial Inclusion Strategy
Budget Monitoring
Response to the Francis enquiry (jointly with Health and Social Care Overview and Scrutiny Committee)

The following topics shall be dealt with via briefing notes that will be available on the scrutiny web pages of the Herefordshire Council website:

Broadband
Performance report on waste management
Special Educational Needs transport arrangements

Executive Decisions to be taken – September 2013

DECISION MAKER		
CABINET MEMBER CHILDREN'S WELLBEING:		
COUNCILLOR JW MILLAR		
Decision Date (on or after) 30/09/13	Issue Type Non Key	Purpose & Report Title Herefordshire School Improvement Partnership Strategy and Framework <i>To endorse the new strategy and framework for school improvement in Herefordshire</i>
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker Children's Wellbeing / Chris Baird cbaird@herefordshire.gov.uk
DECISION MAKER		
CABINET MEMBER CORPORATE & ASSETS:		
COUNCILLOR PM MORGAN		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER CORPORATE STRATEGY & FINANCE:		
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER ENTERPRISE & CULTURE:		
COUNCILLOR RJ PHILLIPS		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING:		
COUNCILLOR RB HAMILTON		
Decision Date (on or after) 30/09/13	Issue Type Non Key	Purpose & Report Title Planning Services Cost Reductions (Conservation & Archaeology) <i>To agree a package of measures to reduce costs in the regulatory services/conservation/archaeology function.</i>
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker Economy, Communities & Corporate – Andrew Ashcroft aaashcroft@herefordshire.gov.uk
30/09/13	Non key	Local Development Scheme – Annual Review
		Economy, Communities and Corporate
30/09/13	Non Key	<i>To seek approval the annual review of the Local Development Scheme, September 2013 prior to its submission to the Secretary of State.</i> CIL Task and Finish Group Report
		Economy, Communities and Corporate / Andrew Ashcroft
		<i>To make an executive response to the second phase of the work on the CIL Task and Finish Group</i>

DECISION MAKER		
CABINET MEMBER HEALTH & WELLBEING:		
COUNCILLOR GJ POWELL		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER HIGHWAYS & TRANSPORTATION:		
COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER MAJOR CONTRACTS:		
COUNCILLOR H BRAMER		
Decision Date (on or after)	Issue Type	Purpose & Report Title
TBC	TBC	Countryside Services Review
		To consider opportunities to generate income and deliver efficiency savings to ensure the future sustainability of countryside services.
		Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk

Other Meetings – September 2013

DECISION MAKER		
COUNCIL		
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
27/09/13		Meeting postponed until 18 October 2013
AUDIT & GOVERNANCE COMMITTEE		
Meeting Date	Purpose & Report Title	Directorate, Lead Officer & Contact information
25/9/13	Annual Accounts	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk
		Corporate Strategy & Finance/Leader – Councillor AW Johnson

Scrutiny Work Programmes – September 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013		
MEETING/ BRIEFNG DATE	ITEM	PURPOSE
3 September 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet
		O&S PRE-DECISION PRIOR TO: A&G Committee Cabinet Council
		Meeting Date

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – SEPTEMBER 2013			
MEETING/ BRIEFING DATE	ITEM	PURPOSE	O&S PRE-DECISION PRIOR TO: A&G Committee Cabinet Council Meeting Date
12 September 2013	Framework	To consider the report on the Framework Development Plan for Children's Wellbeing Directorate	
12 September 2013	Task and Finish Group – Next Stage Integration	To consider the findings and recommendations of the task and finish group.	
12 September 2013	Task and Finish Group – Residential and Nursing Home Fees	To consider the findings and recommendations of the task and finish group.	
12 September 2013	Health Watch	To receive a progress report on Health Watch	
12 September 2013	Recovery Plan for Children Safeguarding	To consider the Safeguarding Arrangement for Children six month review for the Department for Education	
12 September 2013	Work Programme	To consider the Committees Work Programme	

Executive Rolling Programme: **October 2013**

Executive Decisions to be taken – October 2013

DECISION MAKER CABINET			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder
4/10/13	KEY	Waste Contract	Major Contracts – Councillor H Bramer
17/10/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital</i>	Corporate & Assets – Councillor PM Morgan
17/10/13	Non Key	Public Health Annual Report <i>To inform Cabinet of progress in public health as set out in the Annual Report of the Director of Public Health which looks at three key areas of activity around alcohol, carers and community engagement; and To seek support from Cabinet that the recommended approach and actions highlighted in the report will inform service development and commissioning aimed at improving health and wellbeing of the population of Herefordshire.</i>	Health & Wellbeing – Councillor GJ Powell
17/10/13	Non Key	Local Account <i>To approve the Local Account relating to Adult Social Care Performance.</i>	Health & Wellbeing – Councillor GJ Powell peter.sowerby@herefordshire.gov.uk
17/10/13	KEY	Halo Leisure Prudential Borrowing Programme <i>To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.</i>	Major Contracts – Councillor H Bramer mligema@herefordshire.gov.uk

DECISION MAKER			
CABINET MEMBER CHILDREN'S WELLBEING:			
COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER CORPORATE & ASSETS:			
COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
31/10/13	KEY	Managed and Secure Printing for Multi-Functional Devices (Printers) <i>To obtain approval for new contractual arrangements for the supply of Multi-Functional Devices (Printers)</i>	Economy, Communities and Corporate / Wayne Walsby wwalsby@herefordshire.gov.uk
DECISION MAKER			
CABINET MEMBER CORPORATE STRATEGY & FINANCE:			
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER ENTERPRISE & CULTURE:			
COUNCILLOR RJ PHILLIPS			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
16/10/13	KEY	The Master's House, Ledbury <i>To provide an update on the progress of the Master's House, St Katherine's, Ledbury capital project and to approve an increase in the budget for the scheme.</i>	Economy, Communities & Corporate / Andy Tector / Mairead Lane mlane@herefordshire.gov.uk
DECISION MAKER			
CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING:			
COUNCILLOR RB HAMILTON			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER HEALTH & WELLBEING:			
COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER HIGHWAYS & TRANSPORTATION:			
COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

TBC	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk
DECISION MAKER			
CABINET MEMBER MAJOR CONTRACTS:			
COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – October 2013

DECISION MAKER COUNCIL			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder
18/10/13	Non Key	Treasury Management Strategy Report	Corporate Strategy & Finance/Leader Councillor AW Johnson
18/10/13	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson
18/10/13	Non Key	Monitoring Officer's Annual Report	Corporate & Assets – Councillor PM Morgan
18/10/13	Non Key	Hereford and Worcester Fire and Rescue Authority Report	External Report
18/10/13	B&PF	Youth Justice Plan	Children's Wellbeing – Councillor JW Millar
18/10/13	Non Key	To approve the Youth Justice Plan	davidson@herefordshire.gov.uk
18/10/13	Non Key	Appointment of s.151 Officer	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk
18/10/13	Non Key	Appointments to Council Committees	Economy, Communities & Corporate / John Jones jones4@herefordshire.gov.uk

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
15/10/13	Whistle Blowing Policy – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk
15/10/13	Counter-fraud and Corruption Policies – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / David Powell dpowell@herefordshire.gov.uk

Scrutiny Work Programmes – October 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013			
MEETING/ BRIEFING DATE	ITEM	PURPOSE	O&S PRE-DECISION PRIOR TO: A&G Committee Cabinet Council
1 October 2013	Waste Contract update	To receive an update on the Waste Contract prior to consideration by Cabinet	Meeting Date

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – OCTOBER 2013			
MEETING/ BRIEFING DATE	ITEM	PURPOSE	O&S PRE-DECISION PRIOR TO: A&G Committee Cabinet Council
11 October 2013	Task and Finish Group – Scrutiny of Children's Safeguarding	To consider the findings and recommendations of the task and finish group.	Meeting Date
11 October 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan. (July 12)	
11 October 2013	Work Programme	To consider the Committees Work Programme	

Executive Rolling Programme: **November 2013**

Executive Decisions to be taken – November 2013

DECISION MAKER CABINET			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder
21/11/13	Non Key	Integrated Corporate Performance Report Q2	Corporate & Assets – Councillor PM Morgan
21/11/13	Non Key	Budget Monitoring Report	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council
21/11/13	KEY	To report the financial position for both Revenue and Capital. Transport and Travel Review – Preferred Network Option	Highways & Transportation – Councillor PD Price, Deputy Leader of the Council
		To agree a preferred arrangement for public transport and education transport service integration.	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk

DECISION MAKER CABINET MEMBER CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER CABINET MEMBER CORPORATE & ASSETS: COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER			
CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER ENTERPRISE & CULTURE: COUNCILLOR RJ PHILLIPS			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING: COUNCILLOR RB HAMILTON			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER HEALTH & WELLBEING: COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER HIGHWAYS & TRANSPORTATION: COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER			
CABINET MEMBER MAJOR CONTRACTS: COUNCILLOR H BRAMER			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – November 2013

AUDIT & GOVERNANCE COMMITTEE		
Meeting Date	Purpose & Report Title	Portfolio Holder
26/11/13		Directorate, Lead Officer & Contact information

Scrutiny Work Programmes – November 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013			
MEETING/ BRIEFING DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO: A&G Committee Cabinet Council
11 November 2013	Contract Management	To examine the arrangements in place by Herefordshire Council for managing contracts. This shall include contracts with third parties.	Meeting Date
11 November 2013	Task & Finish – Income & Charging - Projected additional Income	O&SC 19 March 2012 added to the T&F Report that a report be made in Oct 2013 setting out how much of the projected additional income had been achieved and reviewing the intended and unintended consequences of new/additional charges.	

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013			
MEETING/ BRIEFING DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO: A&G Committee Cabinet Council
7 November 2013 7 November 2013	Recovery Plan for Children Safeguarding Work Programme	To receive a progress report on the Action Plan To consider the Committee's Work Programme	

Executive Rolling Programme: **December 2013**

Executive Decisions to be taken – December 2013

DECISION MAKER CABINET			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder
17/10/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Children's Wellbeing – Councillor JW Millar helen.coombes@herefordshire.gov.uk Adults Wellbeing / Helen Coombes
19/12/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital</i>	Economy, Communities & Corporate / David Powell
19/12/13	Non Key	Herefordshire Council Safeguarding Arrangements for Children: Nine Month Review Report for Department for Education <i>To inform members on the progress of improvement planning in children's safeguarding resulting from the self-evaluation undertaken and reported to the Department of Education in July, 2013 in relation to the Herefordshire Safeguarding and Protecting Children Improvement Plan.</i>	Children's Wellbeing – Councillor J Millar Children's Wellbeing / Julie Rzezniczek

DECISION MAKER CABINET MEMBER CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR	
Decision Date (on or after)	Purpose & Report Title
	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

DECISION MAKER		
CABINET MEMBER CORPORATE & ASSETS:		
COUNCILLOR PM MORGAN		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER CORPORATE STRATEGY & FINANCE:		
COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER ENTERPRISE & CULTURE:		
COUNCILLOR RJ PHILLIPS		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER ENVIRONMENT, HOUSING & PLANNING:		
COUNCILLOR RB HAMILTON		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER HEALTH & WELLBEING:		
COUNCILLOR GJ POWELL		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER HIGHWAYS & TRANSPORTATION:		
COUNCILLOR PD PRICE, DEPUTY LEADER OF THE COUNCIL		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER		
CABINET MEMBER MAJOR CONTRACTS:		
COUNCILLOR H BRAMER		
Decision Date (on or after)	Issue Type	Purpose & Report Title
		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – December 2013

DECISION MAKER COUNCIL				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/12/13	N/A	Annual Report – Corporate Plan	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis jlewis3@herefordshire.gov.uk
13/12/13	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
13/12/13	B&PF	Review of Gambling Act Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Review of Licensing Act Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Introduction of a Sex Establishment Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Review of Gypsy and Traveller Policy <i>To consider implementing new policy</i>		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
13/12/13	N/A	Waste Contract	Major Contracts – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk

Scrutiny Work Programmes – December 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013		
MEETING/ BRIEFNG DATE	ITEM	PURPOSE
9 December 2013	Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.
9 December 2013	School Examination Performance	To consider the examination performance in Herefordshire Schools.
9 December 2013	Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.
HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013		
MEETING/ BRIEFNG DATE	ITEM	PURPOSE
6 December 2013	Work Programme	To consider the Committee's Work Programme